

W-11042/ 72/ 2009-Water  
Government of India  
Ministry of Rural Development  
Department of Drinking Water & Sanitation

8<sup>th</sup> Floor, Paryavaran Bhawan  
CGO Complex, Lodi Road,  
New Delhi - 110 003

24<sup>th</sup> August, 2010

**To**

**Principal Secretary/ Secretary**  
in-charge of Rural Water Supply & Sanitation  
(All States)

**Sir/ Madam,**

As you are aware, under the National Rural Drinking Water Programme (NRDWP), provision has been made for setting up of Water & Sanitation Support Organization (WSSO) at the State level under State Water & Sanitation Mission (SWSM). At the district level, provision for setting up of District Water & Sanitation Mission (DWSM) have been made. Similarly, at the Block/ Mandal/ Taluka level, provisions have recently been made for setting up of Block Resource Centres. These institutional arrangements have been made in the context of the requirements of the NRDWP Framework for Implementation and the Total Sanitation Campaign. Under the NRDWP a holistic view has to be taken of rural drinking water, local water resources management, hygiene and sanitation, linkages and convergence with different programmes, activities have to be established and support and handholding has to be provided to the Gram Panchayats, Village Water & Sanitation Committees (VWSCs) and local communities to take a greater role in planning, implanting and managing drinking water and sanitation programmes. Similarly the Total Sanitation Campaign aims at ensuring total sanitation coverage by motivating village communities and the Gram Panchayat to lead the campaign and make their village open-defecation free.

2. Recently some of the States have sought more clarity on the institutional arrangements as well as manpower for these institutions. The following revised detailed provisions are being made under NRDWP:

**(A) State level:** At the State level, in each State/ UT, there will be a Water & Sanitation Support Organisation (WSSO) under the State Water & Sanitation Mission (SWSM) for taking up various support activities required for drinking water and sanitation sector.

In the States where two separate Departments deal with rural drinking water and sanitation, staffing in such States will be as follows:

i.) For Rural Drinking Water		ii.) For Sanitation	
Director	- 1	State Coordinator	- 1
Consultants		Consultants	
HRD and IEC	- 1	HRD and IEC	- 1
M&E	- 1	Sanitation & Hygiene	- 1
Hydro-geologist	- 1	Data Entry Operator	- 1
Water QM&S	- 1	Accountant	- 1
Accountant	- 1		
DEO	- 1		

Salary and Administrative Expenditure for the above will be borne by the WSSM

In other States where both rural drinking water and sanitation are dealt with by the same Department, WSSO & CCDU may be merged and the staffing may be as follows:

Director	-	1
Consultants		
IEC	-	1
HRD	-	1
M&E	-	1
Hydro-geologist	-	1
Water Quality	-	1
Sanitation & Hygiene-		1
Accountant	-	1
Data Entry Operators	-	2

**(B) District level :** In the case of DWSM staffing, the minimum experience required has been increased from the present 2 years to 5 years. They may be paid 'consolidated monthly remuneration' in the range of Rs. 20,000/- to Rs. 30,000/-. The DWSM manpower may be selected by a Committee with the following members or with any changes among State level representatives approved by the State Government:

i)	Director, WSSO	Chairman
ii)	Additional/Joint/Deputy Secretary to the Department	Member
iii)	An expert to be nominated by the State Government.	Member
iv)	2 Expert/Officer to be nominated by GoI	Member

The State shall be free to recruit functionaries for the DWSM on an outsourcing basis.

**(C) Block/ Taluka/ Mandal level :** Detailed guidelines for setting up of Block Resource Centres (BRCs) have been separately issued to support GPs, VWSCs and local community in drinking water and sanitation issues and to act as a link between the DWSM and GPs/VWSCs.

3. The following scale of 'consolidated monthly emoluments' may be considered. It is however, subject to variations decided at State level as per prevailing local conditions, but within the upper limit:

i.)	Director	Rs. 50,000/- to 60,000/-
ii.)	State Coordinator	Rs. 40,000/- to 50,000/-
iii.)	Consultants	Rs. 30,000/- to 40,000/-
iv.)	Accountant	Rs. 15,000/- to 20,000/-
v.)	Data Entry Operator	Rs. 10,000/- to 15,000/-

4. The selection of WSSO staff may be done by a Committee with the following composition or with any changes among State level representatives approved by the State Government:

- i.) Principal Secretary/ Secretary in-charge of RWS in the State
- ii.) Engineer-in-Chief/ Chief Engineer, PHED/Director (TSC)
- iii.) An official not below the rank of Joint Secretary in the State Government or an expert nominated by the State Government.
- iv.) Two representatives of Govt. of India.

5. Expenditure on the above support staff and activities is to be met from the 5% Support component of NRDWP allocation.

6. You are requested to take necessary action for recruiting staff to the WSSOs and DWSMs before 31 December, 2010 and make them functional bodies. You are also requested to inform the Department of the action taken and report it on the online IMIS.

Thanking you,

Yours' faithfully,



**(P. N. Ashtamoorthy)**

Under Secretary to Government of India